

**Summit County Preschool Program  
420 Washington Avenue, Suite 200  
Cuyahoga Falls, OH 44221  
330-945-5600**

To: Parents of Perspective Preschoolers

Subject: Application Process

The Summit County Educational Service Center provides special education and public preschool programming for the districts of Coventry, Cuyahoga Falls, Manchester, Mogadore, Nardon Hills, Revere, Tallmadge and Woodridge. Children enrolled are taught through a developmentally appropriate and multi-sensory curriculum aligned with the State of Ohio's pre-Kindergarten Content Standards.

**Acceptance into the preschool program occurs through one of two avenues:**

**Preschooler with a Disability:** a child between the ages of three and five who is found in the screening process to demonstrate delays in one or more areas of development. Areas of disability include communication, motor, social/emotional/behavior, adaptive, cognitive and visual/hearing impairments. This evaluation process involves play-based activities, parent interview, formal and informal assessment. The results are used to determine how to best individually address the child's needs.

**OR**

**Peer Model:** a child between the ages of three and five and who does NOT have special needs can apply to the program as a peer model. A screening is completed prior to acceptance into the program. Peer models must demonstrate age-appropriate cognitive, language, physical, self-help (must be toilet trained) and social/behavior development.

**Applications can be picked up at each District's Board of Education, the Summit County Educational Service Center's reception desk or downloaded from [cybersummit.org](http://cybersummit.org). Click onto *Services*, then click onto the *Preschool* link.**

## PEER SCREENING PROCESS

The Summit County Preschool Program has a step by step process to ensure that registration, screening and program recommendations are done in a timely and efficient manner.

### **STEP 1:** Proof of Residency and Application

Student residency must be verified at the time of application. The child must live within one of the local school districts the Summit County Preschool serves. The following information will be needed to begin the application process:

- Proof of residency
- Parent/Guardian current pay stub or W-2
- Custody papers, signed and certified if applicable

### **STEP 2:** Screening

Once all information is received, you will be given a screening date. At the screening, your child will participate in a variety of preschool activities over an hour long session with several other children. Language, motor, social and preacademic skills will be observed. Screenings are tentatively planned for late spring and summer, prior to the start of the academic year.

### **STEP 3:** Selection

After the screening, the preschool assessment team will meet to review the results of the screening and make a determination of placement. A letter will be sent to you indicating that:

- a.) Your child has been selected as a peer in the program.
- b.) The results of the screening indicate that your child is experiencing a delay in one or more areas of their development. You will be contacted to discuss additional evaluations.
- c.) Your child has not been selected as a peer.

### **Step 4:** Registration Completion

Prior to your child entering the program, **all** registration must be completed and turned in. Registration packets will be sent with the acceptance letter into the program. The following items are needed to complete your child's registration:

- Social Security card
- Birth certificate
- Immunization records & health history form
- Emergency medical forms
- Photo release and roster permission form
- Tuition contract and first months tuition payment